

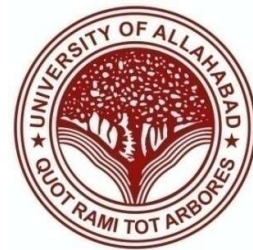


इलाहाबाद विश्वविद्यालय

प्रयागराज – 211 002, उ०प्र० (भारत)

UNIVERSITY OF ALLAHABAD

Prayagraj – 211 002, U. P. (INDIA)



No. 05/R/1310/2025

Date: 04/11/2025

NOTIFICATION

It is hereby informed that to conduct the field outreach activities by the departments and centres of the university, the annual calendar has already been approved by the Hon'ble Vice Chancellor. (Copy enclosed)

In this context, it has been decided to provide one time advance of Rs. 15,000/- (Rupees Fifteen Thousand Only) to the selected departments/centres as per annual calendar. This amount is for organizing two trips as per annual calendar. This fund shall be used as per following manner:

Amount	Utilize for
Rs. 10,000/-	Printing of Felx, Poster, Banners, Milet cookies (one), Water.
Rs. 5,000/-	Story books, Printing Books, Notebook set, Pencil, Eraser, sharpener, crayons colour.

- Finance & Accounts will transfer an amount of Rs. 15,000/- to the Concerned Heads/Coordinators as an advance.
- After complete the visit, Concerned Head will submit necessary bills/vouchers to the Finance & Accounts section for necessary adjustment. Expenditure should be incurred as per GFR.
- Transport Section will provide buses to the Concerned Heads/Coordinators for outreach activities as per schedule. No bill shall be raised by the Transport Section, University will bear all the expenses.

This is issued with the approval of the Hon'ble Vice Chancellor.

Encl: As above.

**Sd/-
Registrar**

Copy to:

1. Heads/Coordinators of Departments & Centres (As per list)
2. Dr. Farida Ahamad & Dr. Priya Kesari, Assistant Professor and Coordinator, Department of Family & Community Science, University of Allahabad
3. Finance Officer, University of Allahabad
4. Transport Manager, University of Allahabad
5. Chairman, ICT Cell, University of Allahabad.
6. SVC for kind information of the Hon'ble Vice Chancellor

**Sd/-
Registrar**



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UNIVERSITY OF ALLAHABAD

Prayagraj – 211 002, U. P. (INDIA)



No. 05/R/1310/2025

Date: 04th November, 2025

NOTIFICATION

As per the instruction of Hon'ble Vice-Chancellor, University of Allahabad, outreach activities will be performed in the adopted villages (viz. Bara, Myohar, Alamchand, Tewa, Saidanpur and Kothari Paschim) of University of Allahabad mentioned in the “**Calendar of Plan**” by the various Departments and Centers of University of Allahabad on a fixed schedule (See Annexure-A).

The various Departments/Centers will organize outreach activities primarily focusing on Viksit Bharat@2047 mission to translate the academic research and dissemination of knowledge for upliftment of communities in general and in rural and agricultural areas in particular. Further all outreach activities will be conducted under the aegis of IQAC Cell, University of Allahabad.

Objectives of the Outreach Activities:

1. **Knowledge Dissemination** on maternal & child health, child care methods, malnutrition, health, hygiene and sanitation, mental diseases, maternal and child mortality, family planning, prevention of disease and illness (cholera, dysentery, chikungunya, malaria, dengue etc), government policies that affects the rural areas etc.
2. **Capacity Building** for empowerment of women, skill development, e-commerce, banking and Income generation activities and Computer related knowledge etc.
3. **Promoting Socio-Economic Development** of rural community through self help group, plantation/agriculture for better income, cottage industry, leisure time activities etc.
4. **Technology Transfer** regarding non-conventional energy, agricultural innovations, water harvesting, Soil testing techniques etc.

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5. **Enhancing Problem-solving Techniques** for tackling domestic violence, children behavioral/emotional problems, Accountancy related problems and Climate related problems etc.
6. **Promoting Sustainable Practices** to achieve sustainable development goals, environmental protection etc.
7. **Law and Governance:** RTI, Section 498-A and legal awareness etc.

Operation Plan

- A field outreach activity team comprising of two Faculty Members, UG/PG/Ph.D. students in each Departments/Centres will visit in a selected Gram Panchayat of village adopted by University of Allahabad, Prayagraj to provide intervention and for collecting feedback from the respondents. Feedback forms and IEC (Information, Education, and Communication) materials (banner, poster, chart, folder, pamphlets, flash cards, etc.) will be developed keeping in view the objectives and scope of the field extension activity. While creating IEC materials, the focus will be on using more visuals (picture) than text. Feedback will be collected by using a semi-structured interview schedule/feedback forms. The feedback forms and IEC materials will be developed by the students of the Departments/Centers in Hindi language.
- All Heads/Center Coordinators will act as an Advisor and will have overall responsibility of field outreach activity and facilitation to conduct the outreach activity including resource management. Field Team Members (UG, PG and Ph.D. students) will work in direct supervision of the Heads/ Center Coordinators and Faculty Members.
- In order to organize outreach activities Heads/Center Coordinators and Faculty Members of concerned departments will take financial approval for the field outreach activity plan and financial proposal (See Annexure-B and C) from the University Administration and Coordinators, Outreach Activity, University of Allahabad. Before starting the field outreach activity Faculty Members of the Departments/Centres will visit village to inform the Gram Pradhan. regarding field outreach activity plan and obtain his/her consent.

- Bus transportation facility (to and fro) will be provided by the University of Allahabad for executing the outreach activities. Departments/Centres will inform to the Transport Manager, University of Allahabad for the arrangement of University Bus.
- The provisions of Rupees 15,000/- for two outreach activities shall be applicable for this session.
- After execution of outreach activity Department/Centre will submit detail report (Hindi & English) to the Coordinator, Outreach activity and IQAC Cell.

Sd/-
Registrar

Copy for necessary action:

1. Head, Dept. of Ancient History, University of Allahabad
2. Head, Dept. of Anthropology, University of Allahabad
3. Head, Dept. of Education, University of Allahabad
4. Head, Dept. of Music & Performing Arts, University of Allahabad
5. Head, Dept. of Political Science, University of Allahabad
6. Head, Dept. of Geography, University of Allahabad
7. Head, Dept. of Journalism, University of Allahabad
8. Head, Dept. of Physical Education, University of Allahabad
9. Head, Dept. of Psychology, University of Allahabad
10. Head, Dept. of Sociology, University of Allahabad
11. Head, Dept. of Botany, University of Allahabad
12. Head, Dept. of Defence Studies, University of Allahabad
13. Head, Dept. of Family and Community Sciences, University of Allahabad
14. Head, Dept. of Zoology, University of Allahabad
15. Head, Dept. of Biochemistry, University of Allahabad
16. Head, Dept. of Physics, University of Allahabad
17. Head, Dept. of Chemistry, University of Allahabad
18. Head, Dept. of Commerce, University of Allahabad
19. Head, Dept. of Economics, University of Allahabad
20. Head, Dept. of Monirba, University of Allahabad
21. Head, Dept. of Law, University of Allahabad
22. Coordinator, Centre of Biotechnology, University of Allahabad
23. Coordinator, Centre of Globalization Studies, University of Allahabad
24. Coordinator, Centre of Environmental Science, University of Allahabad
25. Coordinator, Centre of Science & Society, University of Allahabad
26. Coordinator, Centre of Theatre and Film, University of Allahabad
27. Coordinator, Centre of Food Technology, University of Allahabad

Sd/-
Registrar

Annexure A

Calendar of Plan (2025-2026)

Field outreach activities plan for Departments and Centers

S.No.	Department /Centre	Villages	Time 2 to 5 PM
			Date (Day: Friday)
1.	Anthropology and Environmental Science	Bara and Myohar	07.11.2025 and 21.11.2025
2.	Physics and Chemistry	Alamchand and Tewa	28.11.2025 and 05.12.2025
3.	Geography and Family and Community Science	Saidanpur and Kotari Paschim	16.01.2026 and 30.01.2026
4.	Commerce and Economics	Bara and Myohar	06.02.2026 and 13.02.2026
5.	Psychology and Sociology	Alamchand and Tewa	20.02.2026 and 27.02.2026
6.	Zoology and Botany	Saidanpur and Kotari Paschim	27.03. 2026 and 17.07.2026
7.	Defence studies and Biochemistry	Bara and Myohar	24.07.2026 and 31.07.2026
8.	Centre for Rural Technology and Monirba	Alamchand and Tewa	07.08.2026 and 14.08.2026
9.	Globalization studies and Science & Society	Saidanpur and Kotari Paschim	21.08.2026 and 11.09.2026
10.	Theatre and Film and Music & Performing Arts	Bara and Myohar	18.09.2026 and 25.09.2026
11.	Food Technology and Education	Alamchand and Tewa	09.10.2026 and 16.10.2026
12.	Ancient History and Law	Saidanpur and Kotari Paschim	30.10.2026 and 06.11.2026
13.	Journalism and Physical Education	Bara and Myohar	13.11.2026 and 20. 11.2026
14.	Biotechnology and Political Science	Alamchand and Tewa	27.11.2026

Note: The above programme schedule is tentative and may vary depending on the changes in date of university examination and public holidays (as per gazettes notifications).

- * Each Department is instructed to prepare topics having direct bearing on the upliftment of the community members through different educational aids.

The above Departments/Centres will impart knowledge and training on the following major areas but not limited to:

1. Sanitation and Hygiene
2. Skill Development Activities
3. Health and Nutrition
4. Computer Training
5. Income Generation activity
6. Promotion of Self Help Group
7. Plantation/Crop protection/multi-cropping
8. Accountancy and Bank Utilities.
9. Water Harvesting
10. Environment and Climate related issues.
11. Physical Activities related to fit India.

Annexure B

Field outreach activity Proposal Format

1.	Introduction (100-150 words)
2	Objectives (50-100 words)
3	Justification (100-150 words)
4	Methodology (100-200 words)
5	Expected outcome (100-150 words)

Annexure C

Budget Proposal Format

Sr No.	Heads	Expenditure
1	IEC Material	
2	Transportation	
3	Refreshment	
4	Miscellaneous	
Total		

Annexure D

Report Format

1.	Introduction (100-150 words)
2	Objectives (50-100 words)
3	Justification (100-150 words)
4	Methodology (100-200 words)
5	Major Findings (150-200 words)
6	Outcome (100-150 words)
7	Annexure-1 (Feedback form)
8	Annexure-2 (Photographs)